

Board of Management Meeting

Date: Wednesday 9th June 2021 at 19.00- Via Zoom

Remote Meeting

In attendance: Derek, Billy, Fiona, Ciara, Conn, Suzi, Mary-Anne, Aisling, Louise, Emer **Apologies:**

Chair: Derek

Minutes: Fiona

Minutes

1. Minutes from last meeting to be confirmed – Minutes ratified by the Board.
2. Building Subcommittee –
Discussion on both temporary and permanent accommodation.
A letter was sent from the BOM to Mary Horan, Assistant Principal Officer at the Department of Education, seeking information around both the temporary and permanent accommodation. But there has been no response back to the Board. They have responded through the Patron; stating that temporary accommodation will commence imminently.
Billy stated that Phillip Coyne from the Coyne group was in last week going through the plan of works. He said that work will start next Monday the 14th with demolition.
Work does seem to be progressing.
Mary Anne had questions which were sent onto Niall Wall to be passed to Mary Horan. We have received no response.
In relation to permanent accommodation- the department are still looking at sites, they have not bought a site for the school.
We have correspondence from Mary Horan that Novara Ave is not off the cards. Other information from Norma Foley's office through Simon Harris states that Novara Ave is not going to move forward. They are now looking for an alternative site and have one identified.
Billy suggestion to have a PSA meeting with the local representatives, Louise suggested we wait until September to arrange this.
Ciara pointed out that we had previously tried to arrange a meeting but only 3 reps turned up, Conn agreed that this route has been tried before without any success.
Conn suggested we should we try to engage more with Dun Laoghaire/Rathdown instead of Wicklow. As an observation report by the DES stated that they would like zoning for education from Shankill to Little Bray for a school.

Lousie stated that Educate Together have signed an agreement with the Department for a 1000 pupil school, we should use this to push the build on.
November 2019 was the last direct contact with the Department of Education. They had basic drawings and had a feasibility study. They wanted information to look at traffic plans etc. They said they would come back in March 2020 and would have made a decision around the feasibility study, we have heard nothing.

Action : Consider talking to ET Head Office and other ET schools that don't have sites to bring publicity to the situation with a collective message. Once we have our allocation, we will look at what to send to parents. We will continue to talk to ET and the TDs to keep the dialogue going.

3. Allocations

The final allocation for next year is 30.75 teachers. This doesn't include increased enrolment. We got 1.5 teachers on a curricular concession. Our increased enrolment gives us 2.5 teachers but have timetabled for 2. We are looking at appealing the DP allocation so we might go as high to 34 teachers.

4. Ravenswell building – Building will commence over the summer for the additional classrooms as discussed above. The build will consist of 4 classrooms with our two AS classrooms to move over to the new building.

Next year we will have 3 specialist SET classrooms and 2 AS Classrooms. 9 specialist teachers for SET and AS. Our timetable is being constructed with SET as a starting point.

5. Update & Numbers for each Yr 2021-2022

Insert Numbers

6. Middle Leadership Reports attached to minutes for BOM to read.

Errors on first page: Sinead should read Siobhan Ni Cheallaigh.

We have 3 Assistant Principal I post,s one Programme Coordinator and 5 Assistant Principal II posts.

Next year we will have and additional API and APII post of responsibility.

Billy stated that we could not run the school without the APs.

Action: Derek to send a thanks to AP staff.

7. Teaching and Learning

- Homework policy –Ratified by the BOM
- Ciara would like to thank to Ailsing for her work on the policy.
- Suzi would like the following to be considered for addition.
 - i. Students should show the journal but also their work to parents. Homework does not necessarily need to be completed in a quiet space as this may discourage teamwork. That emphasis should be put on iteration, to do the work and redo the work again to build mastery.
- Assessment Policy – Ratified by the BOM.
- Department Planning - Fiona presented on the work being carried out to modify the departmental [planning document . With an emphasis on Universal Design for Learning and including the entering characteristics of students.
- Summer Program –The DES have allocated funding for this years Summer Programme but students can access only one option. Home Provision or School Provision (2 weeks), they

can't have both. 45 students will have access to the summer provision. 3 SNAs and 6 Teachers with Lorraine coordinating the program. This is modelled on the successful Easter provision that Lorraine ran.

- School Self Evaluation – We will keep student and parent participation will as targets for next year.
- End of Year Reports – 3rd Year reports will be posted, and all others have been published on Vsware.

8. Staffing

- New Staff for 2021

Add in names

Six Contracts of Indefinite Duration were awarded to teachers.

9. Finance Report

- Voluntary Contributions came in with some over €250.
- The summer raffle raised €900.
- Our Covid grant must be returned in September if unspent.
- The Community Room will be installed over the summer outside the school.
- We plan to introduce a Breakfast Club from September.

10. Child Protection and Safeguarding Statement

This will be the first item in August as there are changes to the template.

11. Suspensions

There were two suspensions this term.

12. Confirm Actions & Agreed Report of this meeting

13. AOB

Billy: Thanks to Emer and the Board

Derek – thanks to the Board, leadership and all the staff

14. Confirm date for next meeting – 25th August

