

## Board of Management Meeting

Date: at 19.00- in person at School

**In attendance:** Derek, Billy, Fiona, Ciara, Conn, Mary-Anne, Aisling, Martina **Apologies:** Suzi

**Chair:** Derek

**Minutes:** Fiona

### Minutes

#### Welcome

Louise has resigned from her post as her son has moved to another school.

Billy and Derek marked Aisling's departure from the board as she moves to her new position as SPHE advisor with the PDST.

Darren O'Sullivan has been voted as the teacher nominee to replace Aisling.

**Action : Note of thanks and flowers will be sent to Louise.**

#### Minutes from last meeting to be confirmed – Changes to be made

Point 6 - Allocations CLASS HOURS – Covid 0.5 of a teacher

Point 18 - Child protection – due to the meeting taking place online, there will be no child protection discussion.

#### Student Council and TY Ball

Email update from student council – SU cards from student card association, a survey has gone out Talent Show next week – a huge amount of preparation gone into it.

Lockers were offered to all students – only 56 have taken them up

Clean up crew will be introduced for break and lunch time

Meeting with Billy around Stand-Up week.

Students met Billy and Fiona around a TY Ball. Discussion to have it on premises in March – BOM agreed that this can proceed as per agreement with Billy and Fiona.

#### Building Subcommittee and Working Group update

Meeting with parents took place – it was agreed a letter would be written to the five TDs in the area to come in and have a meeting with the Board sub-committee and parent group.

**Action: Meeting to be arranged for mid -January.**

#### Ravenswell Building Works

New tarmac and new toilets outside

New student café – industrial kitchen will be installed in the coming months.

## Middle Leadership Interviews

API permanent (Paul O' Neill) and 1 API acting (Darren O' Sullivan)

APII – Darren O Sullivan - Permanent

APII – Louise Ward – Permanent

APII - Stacey Finn (Acting)

APII – Lorraine Kenny (Acting)

APII – Laura Gibbons (Acting)

API – Marie Taylor (Acting)

## Needs and Priorities review

We must review the posts based on the needs and priorities of the school.

This cycle will be for 2022-25

The process has begun with a review in August at our staff meeting and meetings with all post holders.

This process should be complete by this academic school year.

**Action: Commencement of review - Ratified by Board**

## Attendance Review and Planning

In 2017 an attendance strategy was developed.

**Action: Looking at doing an audit of the numbers and coming up with a strategic plan.**

Investigate the option of Home School Liaison – link with Educate Together.

## Autism Friendly School Project

First round of training on it. Lorraine is running it. UL running a project which we are involved with.

## Teaching and Learning

- a. Department Planning meetings – Reviewing department plans, UDL approach. Peer Observations to take place over the next few months.
- b. Winter Assessments and Reports –These were completed recently. Aisling did great work organizing a complex task.
- c. Parent/Teacher Student Conference 1<sup>st</sup> and 4<sup>th</sup> years – these were very successful, and the feedback was very positive.
- d. **Inspection** – Incidental inspection took place. Very positive feedback re the classes that were inspected. Anti-bullying report will be fixed item on the Board Agenda.
- e. Occupational Therapy and Speech and Language training for SNAs – it is working very well. There will be training for the teaching team after Christmas. SNA training was focused around movement breaks.

Staffing: New appointments

1. Brian Callaghan
2. Bernidina Roche
3. Kate Doyle

Suspensions - None

Finance Report

All audited accounts gone to JMB

Two new grants – ICT being used for contingency devices for students who couldn't fund their own device.

Today we received a minor works grant.

Well positioned re budget for the remainder of the year.

Anti-Bullying Report

Investigating one situation.

Child Protection Oversight Report was presented, and check list completed. Signed copy on file.

Confirm Actions & Agreed Report of this meeting.

AOB

PSA report – new committee set up

Communication – parents asking for more communication from the school

Community service has changed name to R&R - reflect and reconnect, this came from parent feedback

Confirm date for next meeting

Wednesday 2<sup>nd</sup> February 2022 at 19:00